

AGENCY EVALUATION CRITERIA

In order to apply for City of Las Vegas Funds, an applicant must consider the following to determine if their respective program/project meets the criteria as set forth below. Ask yourself these questions prior to submitting an application for funding.

I. General Criteria

- A. Is the Agency certified as an IRS 501 (c) (3) or (4) Non Profit entity?
- B. Does the program meet a national objective or eligible activity?
- C. Does the program provide a direct benefit to low income clients?
- D. Does the program meet a City of Las Vegas funding priority?
- E. Does the agency, or the program, meet the one year minimum criteria standard?

II. Management and Fiscal Capacity

- A. Does the agency prepare long-range goals and what role does the Board of Directors play?
- B. Are personnel policies and performance evaluation systems in place?
- C. Are adequate budgeting and financial controls in place?
- D. Does agency Executive Director and staff have necessary skills and knowledge for successful program?

III. Leverage of Funds

- A. Does agency have adequate self-base of support? (Service fees, contributions, grants, construction funding, or other resources)
- B. Are there any exceptions to agency audit?
- C. Does the Board take an active role in fundraising? Does the Board take an oversight role in agency finances and long term funding goals?
- D. Are adequate budgeting and planning controls in place?
- E. How cost effective is the program relative to the delivery of the service?

IV. Needs Assessment

- A. What problem is being addressed and what priority does the problem address?
- B. What sector of the population and geographic area is to be served?
- C. Are proposed services appropriate and vital to the community's stability or health?
- D. Does the project clearly state its purpose, goals and outcomes?
- E. Are letters of reference and collaboration available? Evidence of community support? (General stability and track record of organization)

V. Project Description

- A. Does the program objective clearly specify the desired measurable outcome?
- B. Are program goals consistent with program objectives?
- C. Does agency's evaluations demonstrate achievement of goals? Or does agency have a plan to evaluate program effectiveness?
- D. Is the program directed to long-term improvement, change and community stabilization?